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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

**FISCAL YEAR 2002
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMO #16**

TO: Child and Adult Care Food Program Sponsors
FROM: Peggy Pawelek Brown, Manager
Food and Nutrition Program
DATE: October 7, 2002
SUBJECT: FISCAL YEAR 2002 OPERATIONAL MEMO INDEX

The following memos were mailed during Fiscal Year 2002:

Memo No. 1	60-Day Deadline and Late Claim Exceptions
Memo No. 2	Civil Rights Compliance Reminders
Memo No. 3	FNS Instruction 796-2, Revision 3
Memo No. 4	Documentation for Claiming Labor Costs
Memo No. 5	Resources for Child Care Programs
Memo No. 6	Financial Management Training
Memo No. 7	CACFP Training
Memo No. 8	Mealtime Memo for Child Care
Memo No. 9	Household Income Eligibility Statement, Letter to Parent/Guardian, Income Eligibility Guidelines and Instructions
Memo No. 10	Reminder on CACFP Training
Memo No. 11	Administrative Reminders
Memo No. 12	Food Buying Guide for Child Nutrition Programs

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324

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Memo No. 13	Child Care Mini Posters
Memo No. 14	Late Payment Charges
Memo No. 15	New Reimbursement Rates - Effective July 1, 2002
Memo No. 16	Fiscal Year 2002 Operational Memo Index

If you need a copy of any of these memos, please contact:

Child and Adult Care Food Program
Michigan Department of Education
P. O. Box 30008
Lansing, Michigan 48909
Telephone: (517) 373-7391 Fax: (517) 373-4022

Please keep this memo on file or in a notebook for quick and easy reference.